



FAIRFIELD CITY SCHOOL DISTRICT

VACANCY NOTICE

POSITION: Food Services Director

ESSENTIAL FUNCTIONS:

- Direct food service operations for the district
- Ensure compliance with the National School Lunch Program regulations
- Establish and maintain sanitation standards and food safety procedures
- Coordinate menu planning in accordance with the nutritional standards and federal guidelines
- Administer the overall Child Nutrition and School Food Service programs
- Administer all necessary data collection, record keeping, and reporting services provided through the National School Meals Program
- Other duties as assigned and related to the job description

QUALIFICATIONS:

- Associate's degree or equivalent educational experience, with academic major in specific areas, AND at least two (2) years of relevant school nutrition programs experience; Bachelor's degree preferred.
- Serve Safe Level 2 Certification
- Training/successful experience in Food Service Management and/or Child Nutrition Programs
- Knowledge of USDA Food & Nutrition Regulations, ODE regulations, and Ohio School Law
- Five years of managerial-level experience in institutional food service is preferred
- Must have strong leadership ability and high level of organizational skills

ANTICIPATED START DATE: July 1, 2023

SALARY RANGE: Based upon experience

WORK CALENDAR: 223 days

APPLICATION DEADLINE: Until filled

APPLICATION PROCESS: Interested candidates must complete an on-line application through the Frontline system at www.fairfieldcityschools.com including a cover letter, resume, references and salary requirements. Each applicant will be evaluated, and those deemed most qualified will be invited to participate in the interview process. For questions, please email: hr@fairfieldcityschools.com

An applicant who is offered a position shall be required to complete a BCI and an FBI criminal background check. Failure to satisfactorily pass the criminal background check at the discretion of the Board will disqualify an individual from employment with the district.

EQUAL OPPORTUNITY EMPLOYER